

ARIZECHUKWU EBUKA OKEKEOGBU

 arizeokekeogbu@gmail.com |  +2349076498984

OBJECTIVE

As a motivated prospective graduate student, I seek to expand my academic and professional horizons through advanced study and research. I aim to cultivate strong analytical, critical thinking, and leadership abilities while gaining specialized expertise in my field. Ultimately, my objective is to apply the knowledge and skills acquired to address real-world challenges and create positive impact in both my career and society.

EDUCATION

Nnamdi Azikiwe University, Anambra State, Nigeria B.A. History & International Studies	May 2021
Mafofuku Senior Grammar School, Lagos State, Nigeria High School Diploma	May 2016

CERTIFICATIONS

Google (Coursera) 2023 Foundations: Data, Data, Everywhere	(August)
Meta (Coursera) Introduction to Social Media Marketing/Management	(July) 2023
American Museum of Natural History (Coursera) 2025 Evolution: A Course for Educators	(August)
Queen Mary University of London (Coursera) 2025 Research Methodologies	(August)
DeepLearning.AI (Coursera) (September) 2025 Generative AI for Everyone	
SID 1 Million Anambra Digital Tribe (August) 2025 Essentials of Email Management	
SID 1 Million Anambra Digital Tribe (August) 2025	

Fundamentals of Virtual Teleconferencing

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Basic Logistics Management Technology

**SID 1 Million Anambra Digital Tribe
(August) 2025**

SEO Optimisation

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Career Path Guide For New Techies

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Customer Relationship Management (CRM) Systems

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Introduction to Visual Assistance

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Essential Of Microsoft Word

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Basic Application of Artificial intelligence

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Cloud Computing Essentials

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Content Creation

**SID 1 Million Anambra Digital Tribe
(August) 2025**

Fundamentals Of PowerPoint Presentation

SID 1 Million Anambra Digital Tribe

(August) 2025

Fundamentals Of E-Commerce And Global Market

SID 1 Million Anambra Digital Tribe

(August) 2025

Digital Citizenship

SID 1 Million Anambra Digital Tribe

(August) 2025

Introduction To Various Technology Skills

Independent Certification

2019

Basic Java Programming

PROFESSIONAL EXPERIENCES

History & Civic Education Teacher, Candy Group of Schools, Nigeria
Present

Nov 2024 –

- ❖ Prepare and deliver structured lessons in History and Civic Education aligned with curriculum standards.
- ❖ Develop engaging lesson plans tailored to different learning styles.
- ❖ Mentor junior students for entrance exams.
- ❖ Conduct assessments, grade students, and provide feedback for improvement.
- ❖ Maintain accurate academic records.

West African Examinations Council (WAEC) Examiner

Jul 2025 – Present

- ❖ Evaluated and marked Civic Education examination scripts for secondary school candidates.
- ❖ Applied WAEC's official marking guide and grading standards to ensure consistency and accuracy.
- ❖ Recorded and submitted marks within stipulated timelines for collation and final processing.
- ❖ Maintained strict confidentiality and upheld the integrity and professionalism required in the marking process.
- ❖ Provided constructive observations during coordination meetings to improve marking accuracy and fairness.

Government & Literature Teacher

Hope Foundation Academy, Nigeria

May 2023 – March 2024

- ❖ Created and taught weekly lesson plans.

- ❖ Conducted quizzes, midterm, and final assessments.
- ❖ Graded, recorded, and compiled test and exam results.

Sales Associate, Ogbu & Sons Electrical Division, Lagos, Nigeria May 2010 – December 2016

- ❖ Responded knowledgeably to customer inquiries and concerns in-store and by phone.
- ❖ Demonstrated and promoted electrical products to potential buyers.
- ❖ Guided customers in selecting appropriate appliances.
- ❖ Managed product displays and escalated customer issues when necessary.

LEADERSHIP AND TEAMWORK EXPERIENCES

Press Club Coordinator, Candy Group of Schools, Nigeria

May 2025 – Present

- ❖ Supervise and guide students in journalism and creative writing.
- ❖ Train students on news reporting, interviewing, and public speaking.
- ❖ Organize weekly press meetings and assign editorial responsibilities.
- ❖ Edit student-written articles and coordinate school press publications.
- ❖ Prepare students for inter-school media and writing competitions.
- ❖ Promote leadership, confidence, and creativity among members.

President, Education/ICT Community Development, Nigeria

January 2024 – March 2024

- ❖ Led educational and ICT-focused initiatives in the community.
- ❖ Implemented career counseling and anti-illiteracy campaigns.
- ❖ Organized school outreach and ICT competitions.
- ❖ Collaborated with team members to develop and execute strategic plans for advancing the organization's objectives, fostering communication and teamwork among members.

Vice President, Education/ICT Community Development, Nigeria

Sept 2023 – January 2024

- ❖ Organized spelling bee competitions and software installations in schools.
- ❖ Led digital training for corps members.
- ❖ Visited schools and organizations for ICT services and awareness.
- ❖ Collaborated closely with the President and executive team to strategize and execute initiatives aimed at advancing ICT education and awareness within the community.

Zonal Secretary, Nigerian Christian Corpsers Fellowship (NCCF)

Dec 2023 – March 2024

- ❖ Assisted in zonal planning, documentation, and budget management.
- ❖ Coordinated events, retreats, and community outreach programs.
- ❖ Managed administrative tasks, including record-keeping, documentation, and correspondence, to support the efficient functioning of the zonal office

- ❖ Coordinated the planning and execution of zonal events, retreats, conferences, and outreach programs, working closely with executive members and volunteers.

Organizing Secretary, NCCF, Bauchi, Nigeria

July 2023 – December 2023

- ❖ Planned and coordinated weekly meetings, events, and retreats.
- ❖ Supervised event logistics, budgets, and volunteer coordination.
- ❖ Promoted events through internal and external communication channels.

SKILLS

- ❖ MS Office Suite
- ❖ Advertising
- ❖ Communication
- ❖ Teaching & Curriculum Planning
- ❖ Sales & Customer Service
- ❖ Strategy and Operations
- ❖ Leadership & Supervision
- ❖ Project Planning & Management
- ❖ Social Media & Public Relations
- ❖ Digital Literacy Training
- ❖ Record & Data Management
- ❖ Public Speaking
- ❖ Team Collaboration
- ❖ Analytical Skills
- ❖ Data Management
- ❖ Data-Driven Decision-Making